



SpencerFane®

Human Resource Counseling and Training

OVERVIEW

The Spencer Fane Human Resource Counseling and Training practice provides preventive legal services designed to assist clients in avoiding or minimizing employment claims. These services include ongoing or as-needed counseling and consulting; reviewing or drafting HR policies, handbooks, and forms; preparing employment-related contracts (e.g., releases, reimbursement, employment, severance, compensation, non-compete, arbitration, etc.); training; providing guidance on complying with employment laws; auditing HR practices; conducting internal investigations; and preparing responses to charges filed with government agencies like the EEOC, DOL, OFCCP, and others.