



SpencerFane®

Scarlen Mota

Licensing Assistant

Contact

Tampa

P 813.424.3508

smota@spencerfane.com



Overview

Scarlen Mota has more than a decade of experience in the legal field and supports the Spencer Fane nationwide Alcohol Law and Food and Beverage Law teams with licensing, permitting, and regulatory compliance matters across multiple jurisdictions. She assists clients in navigating state and local regulatory requirements and obtaining the licenses and approvals necessary to open and operate their businesses.

Scarlen works on licensing matters for restaurants and other food and beverage industry clients throughout the U.S. Her work includes researching jurisdiction-specific licensing requirements, preparing and coordinating license and permit applications, communicating directly with government agencies, monitoring application status and critical deadlines, and identifying and resolving outstanding requirements that may affect clients' anticipated opening dates.

Throughout her legal career, Scarlen has developed extensive experience supporting attorneys and clients, conducting legal and regulatory research, performing due diligence, preparing and reviewing legal documentation, and coordinating time-sensitive matters. Her legal background, combined with her licensing experience, allows her to effectively manage matters involving multiple agencies, jurisdictions, and competing deadlines while maintaining close attention to detail.

Scarlen takes a practical and responsive approach to client service and works collaboratively with attorneys, clients, government agencies, project teams, and other stakeholders to keep licensing matters moving forward and help clients achieve their operational objectives.

Education

- Florida Registered Paralegal